

## FINANCIAL INFORMATION

**2017 - 2018**

Providence Academy is a registered non-profit organization, financially self-supporting. Operating costs are covered by parents fees. Reductions will be applied for families of 2 children or more attending the Providence Academy at the same time.

### Tuition Fees and methods of payment (Table I)

Familial Rank	Level	Tuition fees	Payable at Registration or re-registration time	Payable at September 1	8 Monthly payments from October 1 until May 1
1 <sup>st</sup> Child	Grade 7 - 8	9 800 \$	500 \$	1 700 \$	950 \$
	KG - Primary	8 300 \$	500 \$	1 400 \$	800 \$
2 <sup>nd</sup> Child	Grade 7 - 8	9 550 \$	500 \$	1 650 \$	925 \$
	KG - Primary	7 800 \$	500 \$	1 350 \$	775 \$
3 <sup>rd</sup> Child	Grade 7 - 8	9 300 \$	500 \$	1 600 \$	900 \$
	KG - Primary	7 550 \$	500 \$	1 250 \$	725 \$
4 <sup>th</sup> Child	Grade 7 - 8	9 050 \$	500 \$	1 550 \$	875 \$
	KG - Primary	5 050 \$	500 \$	750 \$	475 \$

1. Upon registration, parents pay \$500 as a deposit. This non-refundable amount reserves a place at the Academy Providence and covers the processing of registration formalities and the administration of the entrance examination, if any.
2. Tuition fees do not cover the cost of the following items: textbooks, school supplies, student account, school uniform, optional charges which are: educational daycare before and after school, hot meal, tutoring, etc. These additional fees are paid in the beginning of the school year.
3. The invoice and the statement account will be delivered electronically to parents.
4. Parents may submit post-dated checks payable to the Academy Providence in the two methods described above (Table I).
5. Cash is accepted. Payments are also accepted via your electronic invoice using Visa or Mastercard (1.75% fee applies), American Express (2.5% fee applies) or Debit (1% fee applies)
6. An additional 2% for late payment and \$ 40 per returned cheque.

## Fees for additional services (Table II)

Daycare and supervised studies	A.M. (7h30) Annual Fees	P.M. (15h45-17h30) Annual Fees	Hot Meal (Mond→Thu)	Hot Meal (Fridays)
5 days per week	580 \$	1 300 \$	August 31 to June 14 <b>Annual Fees</b> 810\$	Sept.1 to June 8 <b>Annual Fees</b> 210\$
4 days per week	480 \$	1 180 \$		
3 days per week	380 \$	910 \$		
2 days per week	280 \$	640 \$		
1 day per week	180 \$	460 \$		

Extracurricular activities : 1 time a week p.m. (Fridays) ; Annual fees				
<b>Piano</b> From JK (Lu-Ve) Sept.5 to May 24	<b>Folkloric Dance</b> From JK Sept.8 to May 31	<b>Gymnastic</b> From JK Sept. 8 to June 8	<b>Choir</b> From Gr.1 Sept. 8 to May 31	<b>Ping-Pong</b> From Gr.3 Sept. 8 to June 8
600\$	600\$	600\$	600\$	600\$

Extracurricular activities : 1 time a week p.m. (Time & schedule will be set) ; Annual fees					
<b>Violin</b> From SK Sept. 5 to May 24	<b>Flûte à bec (Recorder)</b> From Gr.1 Sept. 5 to May 24	<b>Guitar</b> From SK Sept. 5 to May 31	<b>Classical Dance</b> From JK Sept. 5 to May 31	<b>Lego &amp; Robotic</b> From Gr.1 Sept. 5 to June 8	<b>Spanish</b> From Gr 3 Sept. 5 to June 8
600\$	600\$	600\$	600\$	600\$	600\$

### Tax Exemptions

A receipt for tax exemptions will be given to parents in February. Percentage of fees subject to a tax deduction for religious education costs and childcare for students enrolled in primary; it may vary according to the law.

### Regulations on the withdrawal or refusal of admission

1) Withdrawal of the student or denial of admission
- The direction of Providence Academy reserves the right to refuse the admission or to remove any student whose behavior is inappropriate, that does not meet all school rules set by the Academy or who fails his/her school year. Such a decision is final and without appeal.
- The direction of Providence Academy reserves the right to refuse admission or to remove any student whose parents do not adhere to the educational philosophy of the Academy or do not meet all school rules. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.

2) Reimbursement terms		
In the case of withdrawal, the parents agree to submit to the direction of Providence Academy a written notice of withdrawal. The prepaid tuition, reduced from the reservation deposit, will be refunded as follows:		
	Date of receiving the withdrawal notice	Percentage Reimbursed
1	Before April 30 of the previous school year	90%
2	From May 1 to June 30 of the previous school year	70%
3	From July 1 to August 3 before the school year	50%
4	From September 1 to September 30 of the school year	30%
5	After September 30 of the academic year	no refund
This refund policy also applies to any withdrawal request initiated by the Academy Providence. All refunds will be made payable to the person who signed the tuition cheques within thirty days from the date of withdrawal.		