

FINANCIAL INFORMATION

2018 - 2019

Providence Academy is a registered non-profit organization, financially self-supporting. Operating costs are covered by parent's fees. Reductions will be applied for families of 2 children or more attending the Providence Academy at the same time.

Tuition Fees and method of payment (Table I)

Familial Rank	Level	Payable at Registration or re-registration time before Mars 31	Payable before September 1	8 Monthly payments from October 1 until May 1	Tuition fees CAD
1 st Child	Grade 7 - 8	500	1 960	980	10 300
	KG - Primary	500	1 660	830	8 800
2 nd Child	Grade 7 - 8	500	1 860	930	9 300
	KG - Primary	500	1 560	780	8 300
3 rd Child	Grade 7 - 8	500	1 760	880	9 300
	KG - Primary	500	1 460	730	7 800
4 th Child	Grade 7 - 8	500	1 360	680	7 300
	KG - Primary	500	1 060	530	5 800

1. Upon registration, parents pay 500 cad as a deposit. This non-refundable amount reserves a place at the Academy Providence and covers the processing of registration formalities and the administration of the entrance examination, if any.
2. Tuition fees do not cover the cost of the following items: textbooks, school supplies, student account, school uniform, optional charges which are: educational daycare before and after school, hot meal, tutoring, etc. These additional fees are paid at the beginning of the school year.
3. The invoice and the statement account will be delivered electronically to parents.
4. Parents may submit post-dated checks payable to the Academy Providence in the method described above (Table I) or as approved by the director.
5. Cash is accepted. Payments are also accepted with "Plastiq" via FreshBooks (your electronic invoice) using Visa or Mastercard, American Express or Debit (fee applies)
6. An additional 2% fee for late payment and 40 cad per returned cheque.

Fees for additional services cad (Table II)

Daycare and supervised studies	A.M. (7h30) Annual Fees	P.M. (15h45-17h30) Annual Fees	Hot Meal (Mond→Thu)	Hot Meal (Fridays)
5 days per week	680	1 300	Annual Fees 810	Annual Fees 210
4 days per week	580	1 180		
3 days per week	480	910		
2 days per week	380	640		
1 day per week	280	460		

Extracurricular activities : 1 time a week p.m. (Fridays) ; Annual fees					
Piano From JK	Folkloric Dance From JK	Guitar From Gr.1	Recorder (Flûte) From Gr.1	Ping-Pong From Gr. 2	Lego & Robotic From Gr.1
650	600	650	650	600	600

Extracurricular activities: 1 time a week p.m. (Time & schedule will be set) ; Annual fees						
Violin From SK	Choir From Gr.1	Gymnastic JK & SK	Classical Dance From JK	Karate From Gr.1	Spanish From Gr.3	Math Mental UCMAS From G.1 1.5/a week
650	650	600	600	600	600	900

Tax Exemptions

A receipt for tax exemptions will be given to parents in February. The percentage of fees subject to a tax deduction for religious education and childcare costs (for students enrolled at the primary and up may vary according to the law.

Regulations on the withdrawal or refusal of admission

1) Withdrawal of the student or denial of admission
- The direction of Providence Academy reserves the right to refuse the admission or to remove any student whose behavior is inappropriate, that does not meet all school rules set by the Academy or who fails his/her school year. Such a decision is final and without appeal.
- The direction of Providence Academy reserves the right to refuse admission or to remove any student whose parents do not adhere to the educational philosophy of the Academy or do not meet all school rules. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.

2) Reimbursement terms		
In the case of withdrawal, the parents agree to submit to the direction of Providence Academy a written notice of withdrawal. The prepaid tuition, reduced from the reservation deposit, will be refunded as follows:		
	Date of receiving the withdrawal notice	Percentage Reimbursed
1	Before April 30 of the previous school year	90%
2	From May 1 to June 30 of the previous school year	70%
3	From July 1 to August 3 before the school year	50%
4	From September 1 to September 30 of the school year	30%
5	After September 30 of the academic year	no refund
This refund policy also applies to any withdrawal request initiated by the Academy Providence. All refunds will be made payable to the person who signed the tuition cheque within thirty days from the date of withdrawal.		