

FINANCIAL INFORMATION

2019 - 2020

Providence Academy is a registered non-profit organization, financially self-supporting. Operating costs are covered by parent's fees. Reductions will be applied for families of 2 children or more attending the Providence Academy at the same time.

Tuition Fees and method of payment (Table I)

Familial Rank	Level	Payable at Registration or re-registration time before February 28, 2019	Payable before September 1	8 Monthly payments from October 1 until May 1	Tuition fees CAD
1 st Child	Grade 7 - 8	1 000	1 500	1 000	10 500
	KG - Primary	1 000	800	900	9 000
2 nd Child	Grade 7 - 8	1 000	1 000	1 000	10 000
	KG - Primary	1 000	700	850	8 500
3 rd Child	Grade 7 - 8	1 000	900	950	9 500
	KG - Primary	1 000	600	800	8 000
4 th Child	Grade 7 - 8	1 000	800	900	9 000
	KG - Primary	1 000	600	550	6 000

1. Upon registration, parents pay \$1000 per child for the 2019-2020 school year as a deposit
2. This non-refundable amount is due no later than January 31st 2019. It reserves a place at the Providence Academy and covers the processing of admission formalities and the administration of the entrance examination, if any.
3. Tuition fees do not cover the cost of the following items: textbooks, school supplies, student account, school uniform, optional charges which are: educational daycare before and after school, hot meal, tutoring, etc. These additional fees are paid at the beginning of the school year.
4. The invoice and the statement account will be delivered electronically to parents.
5. Parents may submit post-dated checks payable to the Providence Academy in the method described above (Table I) or as approved by the director.
6. Cash is accepted. Payments are also accepted with "Plastiq" via FreshBooks (your electronic invoice) using Visa or Mastercard, American Express or Debit (fee applies).
7. An additional 2% fee for late payment and \$40 per returned cheque.

Fees for additional services cad (Table II)

Daycare and supervised studies	A.M. (7h30) Annual Fees	P.M. (15h30-17h30) Annual Fees	Hot Meal (Mond→Thu)	Hot Meal (Fridays)
5 days per week	690	1 410	Annual Fees 810	Annual Fees 210
4 days per week	600	1 200		
3 days per week	480	930		
2 days per week	390	660		
1 day per week	300	570		

Extracurricular activities : 1 time a week p.m. (Fridays) ; Annual fees					
Piano From JK	Folkloric Dance From JK	Guitar From Gr.1	Visual Arts From Gr.1	Ping-Pong From Gr. 2	Lego & Robotic From Gr.1
660	600	660	600	600	600

Extracurricular activities: 1 time a week p.m. (Time & schedule will be set) ; Annual fees					
Violin From SK	Choir From Gr.1	Gymnastic JK & SK	Classical Dance From JK	Karate From Gr.1	Spanish From Gr.3
660	600	600	600	600	600

Tax Exemptions

A receipt for tax exemptions will be given to parents in February. The percentage of fees subject to a tax deduction for religious education and childcare costs (for students enrolled at the primary and up may vary according to the law.

Regulations on the withdrawal or refusal of admission

1) Withdrawal of the student or denial of admission
- The direction of Providence Academy reserves the right to refuse the admission or to remove any student whose behavior is inappropriate, that does not meet all school rules set by the Providence Academy or who fails his/her school year. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.
- The direction of Providence Academy reserves the right to refuse admission or to remove any student whose parents do not adhere to the educational philosophy of the Academy or do not meet all school rules. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.

2) Reimbursement terms		
In the case of withdrawal, the parents agree to submit to the direction of Providence Academy a written notice of withdrawal. The prepaid tuition, reduced from the reservation deposit, will be refunded as follows:		
	Date of receiving the withdrawal notice	Percentage Reimbursed
1	Before April 30 of the previous school year.	90%
2	From May 1 to June 30 of the previous school year.	70%
3	From July 1 to August 3 before the school year.	50%
4	From September 1 to September 30 of the school year.	30%
5	After September 30 of the academic year .	no refund
This refund policy also applies to any withdrawal request initiated by the Academy Providence. All refunds will be made payable to the person who signed the tuition cheque within thirty days from the date of withdrawal.		