

TUITION FEES AND OPTIONAL SERVICE FEES

2021 - 2022

Providence Academy is a registered non-profit organization, financially self-supporting. Operating costs are covered by parent's fees. Reductions will be applied for families of 2 children or more attending the Providence Academy at the same time.

1) Tuition Fees and method of payment (Table I)

Familial Rank	Level	Deposit payable at Registration or Re-registration time before January 31, 2022	Payable before September 1, 2021	8 Monthly payments from October 1, 2021 until May 1, 2022	Tuition fees CAD
1 st Child	Grade 7 - 8	1000	1100	1100	10900
	KG - Primary	1000	1200	900	9400
2 nd Child	Grade 7 - 8	1000	1400	1000	10400
	KG - Primary	1000	1100	850	8900
3 rd Child	Grade 7 - 8	1000	1300	950	9900
	KG - Primary	1000	1000	800	8400
4 th Child	Grade 7 - 8	1000	1200	900	9400
	KG - Primary	1000	600	600	6400

2) Informations and additional fees

1. A deposit of \$ 1000 per child is due no later than January 31, 2022 and will be deducted from the annual 2021-2022 tuition fees. This non-refundable amount reserves a place at the Academy Providence.
2. A non-refundable amount of \$500 per new family is payable upon registration. This amount covers the file opening fee, the registration formalities and the entrance exam, if applicable.
3. The first payment of annual school fees is payable in the beginning of the school year before September 1st.
4. Tuition fees do not cover the cost of the following items: textbooks, school supplies, student account, homologation fees. These additional fees are payable in the beginning of the school year before September 1st.
5. The school uniform will be paid by parents to the Top Marks supplier when ordering.
6. The optional charges: educational daycare before and after school, hot meal, tutoring, educational support for children with special needs, and extracurricular activities are payable according to the modality described in the financial information (Table 1).
7. The receipt for tax exemptions will be given to parents in February 2022.
8. The invoice and the statement account will be delivered electronically to the parents.
9. Options of payment: 9 Monthly payments for all the school fees (From September 1st to May 1st)
 1. Online: <https://academieprovidence.plastiq.com>
 2. Interac e-Transfer
 3. Additional 2% for any late Monthly payment.

3) Fees for optional services cad (Table II)

Daycare and supervised studies	A.M. (7h30) Annual Fees	P.M. (15h30-17h30) Annual Fees	Hot Meal (Mond→Thu)	Hot Meal (Fridays)
5 days per week	925	1850	Annual Fees 810	Annual Fees 210
4 days per week	740	1480		
3 days per week	550	1110		
2 days per week	390	740		
1 day per week	300	370		
Friday p.m.		830		

Extracurricular activities Annual fees: 1 time a week p.m. (Time & schedule will be set without FD & VA)				
Piano From JK	Folkloric Dance (Friday) From JK	Guitar From Gr.1	Visual Arts (Friday) From Gr.1	Lego & Robotic From Gr.1 Including zone1 Ottawa Competition
690	620	690	620	620

Extracurricular activities Annual fees: 1 time a week p.m. (Time & schedule will be set)				
Violin From SK	Choir From Gr.1	Gymnastic JK & SK	Classical Dance From JK	Karate From Gr.1
690	620	620	620	620

4) Tax Exemptions

A receipt for tax exemptions will be given to parents in February. The percentage of fees subject to a tax deduction for religious education and childcare costs (for students enrolled at the primary and up may vary according to the law.

5) Regulations on the refusal of admission or withdrawal and reimbursement

A. Denial of admission or Withdrawal of the student
- The direction of Providence Academy reserves the right to refuse the admission or to remove any student whose behavior is inappropriate, that does not meet all school rules set by the Providence Academy or who fails his/her school year. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.
- The direction of Providence Academy reserves the right to refuse admission or to remove any student whose parents do not adhere to the educational philosophy of the Academy or do not meet all school rules. Such decision will be submitted to the Board of Directors and any confirmation of this decision is final and without appeal.
- In the case of withdrawal, the parents agree to submit to the direction of Providence Academy a written notice of withdrawal.

B. Reimbursement terms		
The prepaid tuition, reduced from the reservation deposit, will be refunded as follows:		
	Date of receiving the withdrawal notice	Percentage Reimbursed
1	Before April 30 of the previous school year.	90%
2	From May 1 to June 30 of the previous school year.	70%
3	From July 1 to August 3 before the school year.	50%
4	From September 1 to September 30 of the school year.	30%
5	After September 30 of the academic year.	no refund
This refund policy also applies to any withdrawal request initiated by the Academy Providence. All refunds will be made payable to the person who signed the tuition cheque within thirty days from the date of withdrawal.		