

English version

SCHOOL COUNCIL

1) Membership

In connection with the number of classes in the 1st level, which is ten, and the number of classes in the second level, which is 2, 7th and 8th grade, and with a balanced distribution between the two levels, the school council is composed as follows:

- Members with the right to vote:
 - The school director, president;
 - The educational director;
 - The school teachers in a number equal to that of the classes, i.e. 9 members;
 - One parent representative per class.
- Sitting in an advisory role:
 - Assistant for administrative and financial affairs
 - Any person invited by the president after consulting the board and whose consultation is considered useful according to the agenda.

2) Attributions

- The school council is competent for all that concerns the educational issues of the school.
- Based on the preparatory work presented by the school director, the council

1. Adopts:

- the internal regulations of the school on the proposal of the director;
- the school project;
- school timetables and the calendar of the school year;
- the annual education plan for orientation;
- the continuous professional training plan for the school staff in all the components;
- the program cancels all actions against all forms of violence, discrimination, and harassment.

2. Issues an opinion formed by a vote on:

- the school staff employment card
- the pedagogical structures;
- the conditions for adjusting the schooling of students with special educational needs considering local constraints;

- the organization of educational life, including school outings;
- issues relating to the hygiene, health, and safety of students in the school environment and extracurricular;
- the principles underlying the choice of teaching materials and educational tools;
- the school canteen

3) Nomination of the Students' Parents

- The representatives of the students' parents are elected by ballot using list-based proportional representation.
- For each classroom teacher, a substitute is elected under the same conditions.
- Each parent or guardian is an elector and eligible, as long as/if he exercises, on the schooled child, a certified parental authority.
- Each parent or guardian has one vote, regardless of the number of children registered at the school.
- The lists include at most a number of candidates equal to twice the seats in power. They may not be complete but must include at least two names.
- The duration of the mandate of the elected members of the school council is one year and expires on the day of the first board meeting following its renewal.
- The school director is responsible for preparing the elections and organizing the ballot.

4) Operation

• Periodicity

The council meets in ordinary session on the initiative of the school director at least once per term and necessarily in the month following the announcement of the results of the elections. The council may also meet in an extraordinary session at the request of the school director or half of the members with the right to vote on a specific agenda.

• Convocation

The school director sets the dates for the sessions. The director sends the convocations, accompanied by the agenda and the preparatory documents, at least ten days in advance. In urgent cases, this period may be reduced to three days.

• Quorum

The school council cannot validly sit if the number of members present at the beginning of the meeting is greater than half of the members with the right to vote for who constitutes the council. If this quorum is not reached, the school council is convened only for a new meeting, which must be held within a minimum period of eight days and a maximum of fifteen days; the council then

sits validly regardless of the number of members present. In the event of an emergency, this period may be reduced to three days.

- Agenda

The school director establishes the agenda after registration of the questions that have been the subject of a prior request and adopted at the beginning of the meeting.

- Minutes of the Meeting

- At the beginning of each meeting, the president appoints a meeting secretary and an assistant secretary, who are responsible for writing the minutes of the meeting. The assistant secretary is chosen in turn from among the representatives of the staff and the parents of students.

- The minutes, established under the responsibility of the president, and adopted at the next council meeting, are recorded in a special register kept at the school. A first copy is sent to the administration council, and a second is posted in a place accessible to the parents of students for a period of four months.

- Voting by Secret Ballot

Council members have the right to a secret vote when requested. The school council members are subject to the obligation of discretion. In the event of an equal vote, the vote of the president of the school council is preponderant.