

|   |  |   |
|---|--|---|
| <p><b>School Year</b><br/>2026 / 2027</p> | <p><b>STUDENT'S FILE</b><br/><b>REGISTRATION</b></p> | <p><b>Recent</b><br/><b>Photo</b><br/><b>of a student</b></p> |
|---|--|---|

1. We thank the parents for their interest in Académie Providence as an educational institution and ask them to acknowledge the specific nature of this school by signing this enrollment application for their child/children.
2. The Providence Academy is part of the mission of the Gospel and inspired by the teaching of the Catholic Church in the educational activities. It works for the benefit of all and offers services for all. It welcomes students of all religious background and culture, offering an opened and tolerant environment respecting mutually the differences.
3. We invite them to complete this form, attach all the required documents listed on pages 4 and 5, and send the entire package to **admin@academieprovidence.ca**.  
After **December 15, 2025**, registrations will be accepted **based on available spaces**.

## 1. Student's Information

|             |  |            |  |     |                            |                            |
|-------------|--|------------|--|-----|----------------------------|----------------------------|
| Family name |  | First name |  | Sex | F <input type="checkbox"/> | M <input type="checkbox"/> |
|-------------|--|------------|--|-----|----------------------------|----------------------------|

|                                 |  |                                    |  |
|---------------------------------|--|------------------------------------|--|
| Date of birth<br>day/month/year |  | Place of Birth<br>(City / Country) |  |
|---------------------------------|--|------------------------------------|--|

|                   |  |             |  |            |  |
|-------------------|--|-------------|--|------------|--|
| Country of Origin |  | Nationality |  | Confession |  |
|-------------------|--|-------------|--|------------|--|

|                          |                                 |                                  |         |
|--------------------------|---------------------------------|----------------------------------|---------|
| Languages spoken at home | French <input type="checkbox"/> | English <input type="checkbox"/> | Other : |
|--------------------------|---------------------------------|----------------------------------|---------|

|   |  |
|---|--|
| Level required for the<br>school year 2024-2025 | PS 3 ans <input type="checkbox"/> ; MS 4 years <input type="checkbox"/> ; GS 5 years <input type="checkbox"/>  |
|   | CP-1e <input type="checkbox"/> ; CE1- 2e <input type="checkbox"/> ; CE2-3e <input type="checkbox"/> ; CM1- 4e <input type="checkbox"/> ; CM2 – 5e <input type="checkbox"/> ; 6e <input type="checkbox"/> ; 7e <input type="checkbox"/> ; 8e <input type="checkbox"/> |

| Previously Attended Day Care or School | Phone | School year    | Level |
|--|-------|----------------|-------|
|  |       | 20____ /20____ |       |
|  |       | 20____ /20____ |       |
|  |       | 20____ /20____ |       |

**Providence Academy Antonine Sisters**

998 Frances Street, Ottawa, Ontario K1K 3L5 Tél : (613) 744 8489 / Fax : (613) 744 6762

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## 2. Siblings

| First Name | Sex | Date of Birth<br>(Day/Month/Year) | School attended | Level |
|------------|-----|-----------------------------------|-----------------|-------|
|            |     |                                   |                 |       |
|            |     |                                   |                 |       |
|            |     |                                   |                 |       |
|            |     |                                   |                 |       |
|            |     |                                   |                 |       |

## 3. Parents' information

|                       | Father   | Mother   |
|-----------------------|--|--|
| Family name           |  |  |
| First Name            |  |  |
| Nationality           |  |  |
| Country of Origin     |  |  |
| Confession (Religion) |  |  |
| Profession (Work)     |  |  |
| Employer              |  |  |
| Work Phone            |  |  |
| Cellphone             |  |  |
| E-mail                |  |  |
| Language spoken       | <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Other :<br>_____ | <input type="checkbox"/> French <input type="checkbox"/> English <input type="checkbox"/> Other :<br>_____ |

## 4. Address

|             |  |            |  |          |  |
|-------------|--|------------|--|----------|--|
| Street      |  | City       |  | Province |  |
| Postal Code |  | Home Phone |  |          |  |

## 5. Coice of Providence Academy

|   |                                   |                                  |
|---|-----------------------------------|----------------------------------|
| How did you know about the Providence Academy ? | <input type="checkbox"/> Internet | <input type="checkbox"/> Friends |
|   | <input type="checkbox"/> Facebook | <input type="checkbox"/> Other : |

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## 6. Medical information about the student Person to call in case of emergency

|  |   |                   |  |
|--|---|-------------------|--|
| Is your child allergic?                | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | If yes, precise : |  |
| Does your child have medical problem ? | <input type="checkbox"/> Yes<br><input type="checkbox"/> No | If yes, precise : |  |
| Health insurance number :              |   |                   |  |
| Name of the Family Doctor              |   | Phone             |  |
| Person to call in case of emergency    |   | Cell Phone        |  |

## 7. Choice of a third language starting in Grade 1

The curriculum is trilingual: French and English are taught as a first language and an International Language as a second language: Arabic and Spanish should start in MS (KG1) and Spanish, or Mandarin for the non-speaking Arabic students.

For the students whose first language is not Arabic, please check the box corresponding to your choice:  
 Arabic language  ; Spanish language  ; Mandarin

## 8. Authorization

I approve \_\_\_\_\_  Mother  Father  Guardian

|  |   |
|--|---|
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | Display of my Child's photos taken during school activities on the Internet of the school.  |
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | Display of my Child's photos taken during school activities on Facebook of the school.  |
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | Share my phone number with the Parents' Committee of the Providence Academy.  |
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | Share my phone number with the parents of my child's classmates' parents.   |
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | My child can participate in the school educational and cultural field trips during the school year by the transportation provided by the school   |
| <input type="checkbox"/> authorize<br><input type="checkbox"/> Don't authorize | In case of emergency and in case it is unable to obtain my consent, a school representative can call my family doctor or call the emergency, if necessary, to transport my child to the hospital or another medical center. |

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## 9. Annual Optional Services - Please check the box corresponding to your choice

**(September 30<sup>th</sup> is the deadline for any change)**

|  |                                    |  |  |
|--|------------------------------------|--|--|
| <b>A. Daycare and supervised studies</b> | <b>A.M. (7:30)<br/>5 days/week</b> | <b>P.M. (15:30 - 17:30)<br/>Mon – Thur</b> | <b>P.M. (13:00 -17:30)<br/>Fridays</b> |
|  | <b>1040</b>                        | <b>2100</b>                                | <b>1200</b>                            |
| <b>Option</b>                            | <input type="checkbox"/>           | <input type="checkbox"/>                   | <input type="checkbox"/>               |

|  |                                  |                               |  |   |
|--|----------------------------------|-------------------------------|--|---|
| <b>B. Hot Meal (+ Snacks mandatory for PS)</b> | <b>JK – Gr. 8<br/>Mon – Thur</b> | <b>JK – Gr. 8<br/>Fridays</b> | <b>PS<br/>Mon – Thur<br/>(Mandatory service)</b> | <b>PS<br/>Fridays<br/>(Mandatory service)</b> |
|  | <b>1250</b>                      | <b>320</b>                    | <b>1450</b>                                      | <b>370</b>                                    |
| <b>Option</b>                                  | <input type="checkbox"/>         | <input type="checkbox"/>      | <input type="checkbox"/>                         | <input type="checkbox"/>                      |

| <b>C. Extracurricular activities - One time a week p.m. - From the 2d week of Sept. until May 31, 2025</b> |  |   |   |   |   |  |
|--|--|---|---|---|---|--|
| <b>1.<br/>Piano<br/>(5d/w)<br/>From JK</b>   | <b>2.<br/>Cl. Dance<br/>(Tues) JK-SK<br/>(Mon) Gr.1+</b> | <b>3.<br/>Gymnastic<br/>(Thurs)<br/>JK &amp; SK</b> | <b>4.<br/>V.A.<br/>(Tues)<br/>From Gr.1</b> | <b>5.<br/>Folklor.Dance<br/>(Fri)<br/>From JK</b> | <b>6.<br/>Soccer<br/>(Tues)JK-SK<br/>(Wed) Gr.1-2</b> | <b>7.<br/>Robotic<br/>(Tues)<br/>From<br/>Gr.1</b> |
| <b>1080</b>  | <b>820</b>   | <b>820</b>  | <b>820</b>                                  | <b>820</b>  | <b>820</b>  | <b>1080</b>  |
| <input type="checkbox"/>   | <input type="checkbox"/>                                 | <input type="checkbox"/>                            | <input type="checkbox"/>                    | <input type="checkbox"/>                          | <input type="checkbox"/>                              | <input type="checkbox"/>                           |

|   |   |  |  |  |  |  |
|---|---|--|--|--|--|--|
| <b>8.<br/>Choir<br/>(Thurs)<br/>Gr.1+</b> | <b>9.<br/>Guitar<br/>(5d/w)<br/>SK+</b> | <b>10.<br/>Violin<br/>(Fri)<br/>SK +</b> | <b>11.<br/>Chess game<br/>(Mond)<br/>Gr.1+</b> | <b>12.<br/>Ping Pong<br/>(Thurs) Gr.1-3<br/>(Thurs) Gr.4-8</b> | <b>12.<br/>Spanish<br/>subsidized<br/>(Mon) Gr.1- 3<br/>(Wed) Gr.4-8</b> | <b>14.<br/>Mandarin<br/>subsidized<br/>(Mon)<br/>Gr.1+</b> |
| <b>820</b>                                | <b>1080</b>                             | <b>1080</b>                              | <b>820</b>                                     | <b>820</b>   | <b>0</b>   | <b>0</b>   |
| <input type="checkbox"/>                  | <input type="checkbox"/>                | <input type="checkbox"/>                 | <input type="checkbox"/>                       | <input type="checkbox"/>                                       | <input type="checkbox"/>   | <input type="checkbox"/>                                   |

### 10. Documents to submit with the registration file

|   |                          |  |
|---|--------------------------|--|
| 1 | <input type="checkbox"/> | Photocopy of the Birth Certificate.  |
| 2 | <input type="checkbox"/> | Photocopy of the Health Insurance Card for Canadian student                  |
| 3 | <input type="checkbox"/> | Insurance for foreign student.   |
| 4 | <input type="checkbox"/> | Vaccination proof for foreign student.                                       |
| 5 | <input type="checkbox"/> | Photocopy of the Report Card of the last years (JK & SK)                     |
| 6 | <input type="checkbox"/> | Photocopy of the Report Card of the last two Academic years.(Primary and up) |

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## 11. Payable at the First registration fees

- **Administration fees:** a \$500 administration fee per child is payable upon remittance of the registration form. That amount covers the file opening, all registration formalities, the administering of the entrance exams or its maintenance. This amount is non-refundable.
- **Registration fees:** A one time \$1000 fee per family is payable once the registration is definitive. It will not be deducted from the tuition fees and is non-refundable.
- **A deposit** of \$1000 per child will reserve a spot at the Académie Providence for the 2025-2026 school year. This amount is due upon registration. It is non-refundable but it will be deducted from the annual tuition.

### Methods of payment

1. Online via PlastiQ: <https://request.plastiq.com/pay-academie-providence> (fees apply)
2. Interac e-Transfer (without fees). Security question: **Academie** Answer: **Providence**  
E-mail: [admin@academieprovidence.ca](mailto:admin@academieprovidence.ca)

## 12. Engagement

I approve \_\_\_\_\_  Mother  Father  Gardian  
during the school year, I will respect :

|    |                          |  |
|----|--------------------------|--|
| 1. | <input type="checkbox"/> | The identity of Académie Providence and its spiritual, moral, human, and cultural values, as well as any attitude to take and any code of conduct to be observed in an atmosphere of tolerance and mutual respect. |
| 2. | <input type="checkbox"/> | the rules, codes of conduct and the school calendar of the Academie Providence as well as the rules and codes of conduct issued during the school year for my child's convenient                                   |
| 3. | <input type="checkbox"/> | the school obligations, terms and deadlines of registration payment and tuition fees after signing the registration form of my child.  |
| 4. | <input type="checkbox"/> | the requirements of the service of "Public Health – Ottawa" under the Act of Immunization of theChildren, every child must have an immunization file updated in order to attend school.                            |

| Signataire (Name & last name) | Signature | Date |
|-------------------------------|-----------|------|
|                               |           |      |

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